



## Further Important Update on Online CERB Changes

The OAA is continuing to update Student Associates and Intern Architects, along with their Mentors and Supervising Architects, about important information on the forthcoming upgrade to the online [Canadian Experience Record Book \(CERB\)](#). **This email includes critical information about a planned shutdown period where the CERB will be unavailable and instructions to prepare any experience submissions in advance of this period.**

As noted in [an e-bulletin sent in July](#), the update to the online CERB is significant from a data management and information technology point of view, but your actual experience using it to submit hours for the Internship in Architecture Program (IAP) will change very little.

However, there will soon be a transition period where the portal is not accessible. **On October 10, the portal will close and you need to perform certain actions to ensure in-progress submissions at different stages are not lost.**

Before the **October 10** date, all submissions to Mentors and Supervising Architects should be either moved back to “Draft” or finalized and “Submitted to the OAA.” Otherwise, during this shutdown period, any submissions under review by your Supervising Architect or Mentor will experience broken links and data may be lost. The online CERB portal should be active again on **October 23**.

On another note related to the IAP, you are reminded the OAA launched a new [Mentor Directory](#) earlier this year, allowing you to search for a compatible mentor using a variety of terms related both to practice and personal identity.

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